

Procedure in downloading the OLD Tax Returns ONLY



VERSION 1.00

PROCEDURE SUMMARY

1.	Download the OLD Tax Returns file from the Client Support Area of our web site 3
2.	Locate the zip file and:5
3.	Enter CaseWare Working Papers. From File tab select Templates

1. Download the OLD Tax Returns file from the Client Support Area of our web site

(Note: We recommend using Mozilla Firefox or Google Chrome for browsing our website)

- M Home × + $\leftarrow \rightarrow$ C O A https://v C Most Visited 🙀 Getting Started 🔤 Reople - 3CX Webclien Search \$ £ E FINANCIALS ∧ caseware 🚨 Client Support Are Welcome to CMS Systems Solutions & Email >About CMS Systems Solutions Ltd Password CMS Systems Solutions Ltd is the provider of a wide range of professional services and solutions to clients worldwide. Log in Forgot Lo In its capacity as the Authorized distributor of Caseware International Inc. in Cyprus, the company offers solutions for accountants and auditors working in practice, in corporations and in the government CASEWAICE.
- a. You can access the Client Support Area at http://cms-ss.com/.

b. Login using your Email and Password.

2	Client Support Area
4	Email
L	og in
	Forgot Login?

c. Once logged in, click on the option "Support", "My Downloads".

SYSTEMS SOLUTIONS							
Home	Our Products	🚯 Support	Training C	ourses	FAQs	Careers	Online Help
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d. From the list of Product, click on CaseWare Financial Statements.



e. On the Financials Statements Downloads, click to download OLD Tax Returns ONLY.



Download

f. At the bottom of the page, you will see the file downloading. In some cases, a window will pop up and select to **Save File**.



2. Locate the zip file and:

a. Right click and choose Extract Here.



b. The extracted file is a Caseware Package File as shown below. To install the template, double click on it.

OLD Tax Returns ONLY

c. In the Install Template Package window, click Next > to proceed with the installation.



d. On the next screen select "I accept the terms in the license agreement", click Next.

Install Template Package >
End User License Agreement
CMS system Solutions
Please read the following License Agreement. Press PAGE DOWN to see the rest of the agreement.
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< Back Next > Cancel Help

e. Then enter the installation key "FORMAT" and click ${f L}$

Next >

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Install Code			CMS System Solutions
This template requires one enter the corresponding ir	or more installation keys to be specified before stallation key in the box that appears.	ore proceeding. Select an entry	below and
Label	Installation Key		
FORMAT	FORMAT	✓	
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f. Leave the paths as it is, select Finish.

🙆 Install Template Package		×
	Setup will now begin the installation of the template. The template will be installed in the folder below. Template components (such as ibraries, scripts, and styles) will be installed to their corresponding subfolders in the Program Folder below. To install to these folders, click Finish. To install to different folders, click Browse and choose alternate folders. Program Folder: C:\Program Files (x86)\CaseWare\ Browse Template Folder: C:\Program Files (x86)\CaseWare\Template\ Browse	:
	< Back Finish Cancel Help	

🙆 Uninstall Template		\times
	Vrocess completed successfully Click the Close button to exit.	
	Close Help	

g. Click the Close button to exit.

3. Enter CaseWare Working Papers. From File tab select Templates



a. File will now show in Templates list.

🐼 Templates		– 🗆 X
		Add
Financial OLD Tax Stateme Returns ONLY		Uninstall Edit
		Сору
		Properties
Repackage	OK Cancel	Help

The procedure in downloading the OLD Tax Returns is now completed.